

Kent Pension Fund Business Plan 2019-20

Action No.	Description	Accountable Officer(s)	Start Date Month / year	End Date Month / year
1.	Investment Strategy			
1.1	Implement the revised asset allocation agreed by Superannuation Fund Committee on 9 February 2018.	Nick Vickers / Alison Mings	April 2019	March 2020
1.2	Manage the transition of investments including to the ACCESS pooled funds	Alison Mings / Sangeeta Surana	April 2019	March 2020
1.3	Report to the Superannuation Fund Committee on new investment options.	Nick Vickers / Alison Mings	April 2019	March 2020
1.4	Monitoring the performance of investment managers and funds.	Nick Vickers / Sangeeta Surana	April 2019	March 2020
1.5	Support the Superannuation Fund Committee and the Pension Board members to effectively undertake their roles and ensure that appropriate training is available.	Nick Vickers / Alison Mings	April 2019	March 2020
1.6	Develop enhanced RI / ESG policy / reporting	Sangeeta Surana / Katherine Gray	April 2019	March 2020
2.	ACCESS Pool			
2.1	Support the Chairman in his role on the Joint Committee.	Alison Mings	April 2019	March 2020
2.2	Membership of the Officer working group (OWG) Participate in working groups to set up ACCESS ACS sub-funds and other CIVs as required for illiquid assets	Alison Mings / Sangeeta Surana	April 2019	March 2020
2.3	Support the role of host authority and ASU - business planning - budget - ASU technical lead	Alison Mings / Sangeeta Surana	April 2019	March 2020
2.4	Ensure the Superannuation Fund Committee is kept fully informed on ACCESS issues.	Alison Mings	April 2019	March 2020

Appendix 1

3.	Other			
3.1	Prepare the Fund's 2019 accounts and report including compliance with cost transparency requirements and with revised reporting guidelines	Sangeeta Surana / Katherine Gray	April 2019	July 2019
3.2	Implement changes proposed in recent MHCLG consultations including Fair Deal	Alison Mings	April 2019	March 2020
4.	Administration			
4.1	Complete the March 2019 LGPS triennial valuation and communicate revised employer contribution rates	Barnett Waddingham Alison Mings / Steve Tagg / Barbara Cheatle	April 2019	March 2020
4.2	Roll out i-Connect employer self service	Barbara Cheatle	April 2019	March 2020
4.3	Preparation of annual benefit illustrations for despatch to members by the statutory deadline	Barbara Cheatle	April 2019	September 2019
4.4	Reduce the backlog of unprocessed leaver cases	Barbara Cheatle	April 2019	March 2020
4.5	Follow up GMP reconciliation exercise	Barbara Cheatle	April 2019	March 2020
4.6	Develop plan for introducing member Self Service	Barbara Cheatle	April 2019	March 2020